

REPUBLIQUE DU CAMEROUN
Paix-Travail-Patrie

RÉGION DE L'OUEST

DÉPARTEMENT DES HAUTS PLATEAUX

COMMUNE DE BAMENDJOU



REPUBLIC OF CAMEROON
Peace-Work-Fatherland

WEST REGION

UPPER PLATEAU DIVISION

BAMENDJOU COUNCIL

REQUEST FOR COTATION
No 001/RQ/CBAM/SG/ITB-AG/2025 OF 27/02/2025

FOR THE ACQUISITION OF GARBAGE BINS IN BAMENDJOU MUNICIPALITY

FUNDING : RT MINEPDEEP



1. Purpose

The Mayor of BAMENDJOU Council, Contracting Authority, hereby launches and Open National Invitation to tender for the equipment of the acquisition of garbage bins.

The technical characteristics of the said office furniture are specified in the tender document.

2. Nature of services

The services of this contract consists of the supply and transport, under the full responsibility of the contracting party, of the following furniture and realization of environmental impact statement.

3. Tranches/Allotment

This invitation to tender comprises *one lot*.

4. Estimated cost

The estimated cost of this service is CFA ten million (10 000 000).

5. Estimated deadline(s) and place(s) of delivery

The maximum deadline provided by the Contracting Authority for the delivery of the services relating to this invitation to tender shall be two (02) months, with effect from the date of notification of the service order to start the execution of the contract. At the Bamendjou council.

6. Participation and origin

Participation in this Invitation to tender is open to national companies.

7. Funding

The service relating to this Invitation to tender shall be funded by the public budget investissement.

8. Mode of submission

The mode of submission selected for this consultation is **offline**.

9. Bid bond

Each bidder must include in his administrative documents, a hand-endorsed bid bond, issued by a financial body or institution approved by the Minister in charge of finance to issue bonds for public contracts and, of an amount of **200 000 (two hundred thousand .) FCFA**, and valid up to thirty (30) days beyond the initial date limit of the validity of bids. The absence of the bid bond issued by a first-rate bank or financial body of first category authorised by the Minister in charge of Finance to issue bonds for public contracts

shall lead to the immediate rejection of the offer. A bid bond submitted but that does not have any relation with the consultation concerned shall be considered as absent. The bid bond presented by a tenderer at the bid opening session shall not be accepted.

10. Consultation of Tender File

The hard copy of the tender file may be consulted free of charge during working hours in the services of the PO/DPO at [place of consultation of tender file (SIGAMP service), door number, P.O. Box, telephone, fax, e-mail]] as soon as this notice is published. It may equally be consulted online on the COLEPS platform to the following addresses: <http://www.marchespublics.cm> and <http://www.publiccontracts.cm> on the ARMP website (www.arpmp.cm) .

11. Acquisition of tender file

The Tender Document may be obtained during working hours BAMENDJOU Town Hall, upon the publication of this Notice on the presentation of a receipt attesting to the payment of a non-refundable sum of **CFA F, 20 000 (twenty thousand)** payable to the Municipal Revenue of the Municipality of BAMENDJOU.

12. Submission of Bids

Each bid drafted in English or French in seven (07) copies including one (01) original and six (06) copies labelled as such, should reach sealed at the BAMENDJOU Town Hall, latest on **26/03/2025 at 11 AM** local time and should be labelled as follows:

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"To be opened only during the opening session"

13. Admissibility of bids

The administrative documents, the technical offer and the financial offer must be placed in separate envelopes and submitted in a sealed envelope.

The Project Owner shall not accept:

- Envelopes bearing information on the identity of the tenderers;
- Bids submitted after the closing date and time for submission of bids;
- Envelopes without indication on the identity of the Invitation to Tender;

Any incomplete offer in accordance with the prescriptions of the Tender File shall be declared inadmissible. Especially the absence of a bid bond issued by a financial body or institution approved by the Minister in charge of Finance to issue bonds for public contracts or the failure to comply with the model documents of the Tender File shall lead automatically to the rejection of the bid without any other procedure. A bid bond submitted but not relating to consultation concerned shall be considered as absent. A bid bond presented by a bidder during the bid opening session shall not be accepted.

14. Opening of bids

The opening of bids, which shall be carried out in one phase, shall take place on **26/03/2025 at 12 PM** prompt by the Internal Tenders Board BAMENDJOU Council in the Conference Room of Town Hall.

Only bidders or their duly mandated representatives having perfect knowledge of the file shall be called upon to take part in the opening session.

15. Evaluation criteria for technical bids

A. Eliminary criteria:

1. Absence of bid bond at the opening of bids;
2. Failure to submit, beyond the 48(forty-eight) hours deadline after the opening of bids, a document of the administrative file deemed non-compliant or absent (except the bid bond);
3. False declarations, fraudulent schemes or forged documents;
4. Omission in the price list, of a quantified unit price;
5. Technical score less than 70%;
6. Absence of a quantify unit price in the financial offer;
7. Declaration of non-abandon of work within the last three years;
8. Insufficient number of copies (less than 07 copies)

B. Essential criteria:

1. General presentation of bid;
2. Compliance of the equipment to the technical specifications of the Invitation to tender;
3. After-sales service;
4. Financial capacity;
5. Maximum delivery deadline of two (02) months.

Any submission not having obtained a cumulative percentage of 70% of « YES» shall not have its financial bid examined.

16. Award of contract

The Project Owner or the Delegated Project Owner shall award the contract to the bidder whose bid meets the required technical and financial qualification criteria and whose offer was evaluated as the lowest or the bidder who presented the offer evaluated as the best in case of Restricted invitation to tender.

17. Maximum number of lots

A candidate may tender for one lot.

18. Duration of validity of bids

Bidders shall remain committed to their bids for 90 days from the initial deadline set for the submission of bids.

19. Further information

Additional information may be obtained during working hours from Bamendjou council between 07h30 and 15h30 or online on the COLEPS platform via <http://www.marchespublics.cm> and <http://www.publiccontracts.cm>, or any other electronic communication means indicated by the Project Owner.

20. Fight against corruption and malpractices

For any denunciation of corruption attempt practices, facts or acts, please call the National Anti-Corruption Commission (NACC) on 1517, the Authority in charge of Public Contracts (MINMAP) (SMS or call) on (+237) 673 20 57 25 and 699 37 07 48, the ARMP at 656 33 71 72 or the PO at 675 53 94 33.

Bamendjou 27 FEV 2025

COPIES:

- SDO/HP
- DDMAP/HP
- Chair Person/BCITB
- ARMP / WEST (for insertion in the JDM) ;
- NOTICE BOARD /FILE

